



CITY OF YAZOO CITY

APPLICATION FOR VOLUNTEER SERVICE

Section 1. Personal Data

Name: _____ Home Telephone _____

Address: _____ City _____ Zip _____

Email address: _____ Alternate contact number _____

Do you have a valid driver's license? _____ if yes, provide the following: (a) State of issuance _____ (b) number _____ (c) expiration date _____

Have you ever been convicted of a crime constituting a felony? If yes, provide date of conviction and the crime _____

In case of emergency, please contact: _____ Phone: _____

Section 2. Education

Are you a high school graduate? If yes, provide name of High School and year of graduation _____.

If you did not graduate high school, do you have the equivalent of a high school diploma? If yes, attach a copy.

Do you have a college degree? If yes, provide college attended, dates of attendance and degree obtained _____.

Have you attended and received vocational training? If yes, provide name and location of vocational school and training received: _____

Section 3. Special Skills and Abilities (Please mark all that apply)

() alphabetical filing

() customer service



- () keyboarding, typing, or data entry
- () outdoor or indoor recreation
- () website maintenance
- () bi-lingual (if bi-lingual specify language proficiencies_____)
- () Microsoft Office
- () Organizational skills
- () painting
- () carpentry
- () mechanical maintenance
- () plumbing
- () Other (Please specify_____)

Section 4. Employment History (List current employment or prior employment)

(a) Employer's name _____ Position _____

Address of employer _____ Phone _____

Dates of employment _____ Supervisor _____

Reason for departure _____

(b) Employer's name _____ Position _____

Address of employer _____ Phone _____

Dates of employment _____ Supervisor _____

Reason for departure _____

(c) Employer's name _____ Position _____

Address of employer _____ Phone _____

Dates of employment _____ Supervisor _____

Reason for departure _____



Section 5. Previous Volunteer Experience

(a) Name of organization _____ Dates of Service _____

Telephone _____ Contact Person _____

Describe services performed: _____

(b) Name of organization _____ Dates of Service _____

Telephone _____ Contact Person _____

Describe services performed: _____

(c) Name of organization _____ Dates of Service _____

Telephone _____ Contact Person _____

Describe services performed: _____

Section 6. Availability and Volunteer Service Preference

What days of the week and hours are you available for volunteering service?

Do you have a preference for the services you would be willing to provide on a volunteer basis? If yes, state the preference: _____

_____.

Section 7. Reference (Provide the name and phone number of two individuals not related by blood or marriage)

Reference #1 Name _____ Telephone Number _____

Reference #2 Name _____ Telephone Number _____



Acknowledgement and Agreement Concerning Volunteer Status and Relationship

I understand that if my application is approved to provide volunteer services that the services provided will be considered donated to the City of Yazoo City, Mississippi and no compensation, gratuity, or employment benefit of any kind will be given to me by the City of Yazoo City in exchange for my time and service effort. As a City of Yazoo City, Mississippi volunteer, I will abide by the rules, regulations, and ordinances of the City of Yazoo City and also the State of Mississippi.

I authorize the City of Yazoo City, Mississippi to perform a check of my background, which may include but is not limited to my criminal record, driving record, and past employment history. Previous employers, prior agencies in which I have volunteered, and references are authorized to release and discuss with the City of Yazoo information related to my employment, work, and volunteer history.

I understand that information collected and received by the City of Yazoo City during the course of its background check will not be disclosed to third parties and shall be used by the City of Yazoo City for the purpose of determining my suitability to volunteer and provide certain types of service to the City of Yazoo City.

I understand and agree that the volunteer relationship established between the City of Yazoo City and myself may be terminated at any time with or without cause. I also understand that if the City terminates the volunteer service, then I may be prohibited from volunteering in the future.

_____ Date _____

Applicant's Signature



City of Yazoo Use Only

Date of application received: _____

Background/ reference check satisfactory: Yes () No ()

Approved to volunteer by _____ (Department Director)

Description of volunteer placement _____.

Approved by Mayor: _____